

## Meeting Minutes - Open Source Matters, Inc. Board meeting 17 November 2016

**Attendees:** Sarah Watz (Rod Martin's Proxy), Saurabh Shah, Joe Sonne (Ronni Christiansen's Proxy), Marijke Stuivenberg

Quorum: Yes

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### 1) Call to order

Sarah Watz called the meeting to order.

### 2) Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3) Approval of Agenda

Sarah Watz made the motion to approve the agenda. Joe Sonne seconded. The motion passes with unanimous consent.

### 4) Approval of meeting minutes October 20, 2016

Joe Sonne made the motion to approve the meeting minutes of October 20, 2016. Sarah Watz seconds. The motion passes with unanimous consent.

### 5) Report of the President

#### a) Internationalization

- JWC16 166 people from all over the world.
- 3 users group was started/restarted.
- Sponsors were happy with the venue. Great sponsor lane.
- The best food at the conference you can remember.
- Great keynotes with outside perspectives.
- JWC17 will be in Rome, Italy.
- The AV equipment, that OSM purchased for use of project activities, was used for the first time and had some hiccups in the beginning - learning curve.

#### b) Marketing

- Joomla 3.6.4 has been released
- The JWC16 videos are now published on the YouTube Channel
- Facebook Live was sent from the keynotes
- Social Media Team was not sharing as timely as they was expected. This is our only official conference that needs to get more attentive focus.
- JWC16 was the most socially visible conference
- Live posted great pictures
- JWC16 team created quotes on the fly from the keynotes
- Press release was sent the day before which got the most coverage with the most media outlets ever.

#### c) Organization

- i) Will be reported during the #8a

### 6) Report of the Treasurer

- a) Reports will be sent to the board during next week. And then it can be published on the website.
- b) Joomla! Shop review is going to be distributed to the board for input and feedback.

### 7) Team Reports

- a) Capital Team
  - i) Pie chart idea :) for the treasurer report. Getting the community more aware about the revenue streams.
  - ii) We catered to the sponsors at the JWC16. All the sponsors I talked to were happy and expressed delight about the event.
  - iii) Mike Demopoulos has concerns about the Capital Team. He is thinking that the team could be disbanded and any fundraising can be handled by the Finance Team
  - iv) Circle back to the JWC16 sponsors about global partner possibilities.
- b) Trademark
  - i) Sarah will sent the needed signed document to Marco to get the logo registered in Germany. There are no other issues currently.
- c) Certification Team
  - i) 2 certification sessions the last weekend: 18 people took it JWC16 70% success rate, 8 people took it at Joomla! Day Italy 50% success rate. Here's the current list of Joomla Certified <https://exam.joomla.org/index.php/component/certification/register>
- d) Legal Team
  - i) Legal has added Duke Spear to the team and is still actively trying to recruit people with a background and experience in legal.

## 8) Any Unfinished Business

- a) Status Transition Team [SW] (15 minutes - 9:03)  
 Marijke will help the Transition Team with the nomination, candidates and voting process. Our advice to the leadership is to help the transition team to create clear profiles for the positions and requirement. The Transition Team should ask the nominees to update their profile on the volunteer portal.

## 9) Date & Time of Next Meeting

- a) December 15, 2016

Joe Sonne made a motion to adjourn the meeting, Sarah Watz seconded. Motion passes by unanimous consent.

*Prepared by Joe Sonne (Secretary of the board of Open Source Matters, Inc)*

## Appendix:

### Board motions taken on the email list:

**MOTION:** To approve the purchase of AV equipment.

Motion brought by Sarah Watz on [10 - 21, 16] Joe Sonne seconded. The motion passed by unanimous consent.

### Board motions taken on the email list:

**MOTION:** To approve added security for the AV equipment during JWC16

Motion brought by Sarah Watz on [11 - 8, 16] Joe Sonne seconded. The motion passed by unanimous consent.

### Board motions taken on the email list:

**MOTION:** To approve for the Treasurer to sign an agreement with Legal Shield

Motion brought Sarah Watz on [11 - 7, 16] Ronni seconded. The motion passed by unanimous consent.