

Meeting Minutes

Open Source Matters, Inc. Board meeting 29 August 2011

(The meeting ran overtime and was completed one week later on September 6th.)

Attendees:

Robert Deutz, Javier Gomez, Alice Grevet, Dianne Henning, Phil Locke, Paul Orwig, Ryan W. Ozimek, Jacques Rentzke, Marijke Stuivenberg, James Vasile,

Unable to Attend: Akarawuth Tamrareang, Altansukh Tumenjargal

Quorum: Yes

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### I. **Approval of previous meeting's minutes**

Dianne brings the motion to approve the minutes from the June 21st board meeting. Jacques seconds. The motion passes by unanimous consent.

### **Review of OSM board of directors motions brought to the floor via the email list, please circulate list by email in advance**

No motions were made.

### II. **Treasurer's report**

The checking balance to date is \$153,797. Good news: a refund on previous taxes in the amount of \$28,000 will reduce our tax liability for this year. The accountants are wrapping up their tax report. There are some outstanding travel reimbursements from the summit, and sponsorships to invoice. Paul will be working with the Assistant Treasurer in the next month to bring him up to speed on the processes.

Ryan agrees to Paul's suggestion to move some of the funds from checking to the money market account. Ryan will give Paul access to the account so that he can do that.

### III. **Old Business**

#### a. **Trademark**

Trademark variation possibilities, registration scenarios, and the allocation of resources to administrate them were discussed with legal input from James Vasile.

Topics included licensing fees, admin fees, possible variations or derivatives of the trademark that could be used more freely, the cost of control and protection, and resources available to oversee a licensing process.

Part of the responsibility of administrating licenses includes managing the marks of companies in different countries. Many businesses use the name Joomla in their business, but they cannot trademark it.

More conversation is needed before a decision can be made about licenses.

b. **Certification**

Jacques reported on an idea discussed at JDay Cape Town, suggesting that OSM investigate the idea of developing a curriculum that could be used for training at universities.

*Due to time constraints, the board meeting is adjourned until 6 September 2011*

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Open Source Matters board reconvenes on the 6th of September 2011:

Attendees:

Robert Deutz, Javier Gomez, Alice Grevet, Dianne Henning, Phil Locke, Paul Orwig, Jacques Rentzke, Marijke Stuivenberg, James Vasile,

Unable to Attend: Akarawuth Tamrareang, Altansukh Tumenjargal, Ryan W. Ozimek

Quorum: Yes

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**IV. New Business**

a. **OSM Board Elections (Oct 1)**

In keeping with a smaller board mentality and possible changing structures, it is unlikely that OSM will seek to add any new members this October.

b. **Leadership Structure Changes Action Items**

Paul will follow up with James to be sure he has been apprised of the leadership changes discussed at the summit, and he will draft a blog to share with the community on the proposed leadership structure changes.

**V. Reports**

a. **Capital Committee**

It is great to have Phil back on board after a hiatus for personal reasons. He reports that he will have some good news to report on the Cap Committee in the next meeting.

b. **License, Trademark, and Copyright Committee**

Outgoing communications are being reviewed. The Trademark team is in the process of setting up the new Helpdesk software, and exploring ways to transfer the old user data and allowing it to be updated.

c. **Budget Committee**

It is time to determine the 2012 goal-setting and budget process. Paul will be publishing that soon.

d. **Events**

The eBay conference space will be sufficient for the Joomla World Conference, targeted for November 16-18, 2012. An events website should be ready for next year to promote the events like Joomla!days. Maybe it can be extent to promote

JUG Meetings and other things.

e. **Demo Site**

1.7 was up and running a few days after the release. Demo users will soon have ssh access. Upcoming topics for discussion: contract renewal and a customer satisfaction survey.

f. **Internationalization**

Peter Martin and Marijke are working on a spreadsheet to get an overview of local communities. The idea is to divide the world into 5 regions, and each region will start out with 1 or 2 regional community coordinators who will fill in the spreadsheet and start collecting contact persons for the local communities in order to get feedback on their needs, and to create more interactivity between them and the Joomla project. Some RCC's have been added to the spreadsheet and a chat has been started.

## VI. Celebrating Success

- a. **Joint Joomla Leadership Summit and OSM Summit in San Jose, CA.**
- b. **This year we celebrate the most JoomlaDays ever: 28!**
- c. **Steve Burge welcomed new daughter Evelyne in August. Congratulations Steve!**

Dianne moves to adjourn the meeting. Jacques seconds. The meeting is adjourned.

***Next meeting: October 18<sup>th</sup> 2011***

Reference documents and appendix:

1. Board motions taken on the email list

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*Prepared by Alice Grevet (Assistant Secretary)*

*Reviewed by Jacques Rentzke (Secretary of the board of Open Source Matters, Inc)*