Meeting Minutes - Open Source Matters, Inc. Board meeting 20 September 2010

Attendees: James Vasile, Robert Deutz, Ryan Ozimek, Jacques Rentzke, Steve Burge, Marko Milenovic
Absent with notification:

1. **Approval of previous meeting's minutes**
   Jacques notes that the previous meeting Minutes will be submitted for approval via email. Robert expresses the view that the Minutes and Financials should be available more regularly, as it was before.

2. **Review of OSM board of directors motions brought to the floor via the email list**
   (see below)

3. **Treasurer's report**
   Steve reports that Ryan is assisting him to get everything up to date. Ryan mentions that the latest financial reports have been sent to the board.

4. **Old Business**
   a. **Demo site discussion**
      Jacques suggests that the board has someone that can be our point of contact with CloudAccess to check on the Demo Site. Ryan feels that it would be best for someone on the board to deal with this. Marko offers to provide technical assistance to interpret the information received from CloudAccess. Jacques volunteers to be the OSM contact for the Demo Site, with the assistance of Marko.

5. **New Business**
   a. **Reminder: Goal Setting Document**
      Ryan reminds the board to look at the Goal Setting Document that we are working on.
   b. **Finding a volunteer to manage creation of OSM Board Member Handbook**
      Ryan asks for a volunteer to create a document that will provide new board members with the basic information regarding OSM, that would assist them. Robert volunteers to help with this.

   c. **Increasing community event funding**
      Ryan refers back to email discussions regarding event funding. There are again funds available for JoomlaDay events. He mentions that in the past, this money has mostly been used for travel. It is felt, that this can be looked at after a review of our finances by a new Treasurer. Jacques makes the point that there were no request for JoomlaDay funding that we had to say no to this year. He adds that the JoomlaDay charter invites event organizers to contact OSM for assistance.

James emphasizes that our expenditures should be part of a wider plan, and not ad hoc spending on some items. He adds that we should first determine our priorities. Jacques asks the question of James if OSM should ask of the Leadership Team (LT) what they see as the priorities for funding. James feels this is a good idea, but suggests that OSM does the groundwork, by making a list that we can present to the LT, that they can then provide feedback on. Robert voices his agreement.

d. **Review of OSM Board of Director Nomination process**
Ryan provides an overview of the nomination process. Jacques reminds the board that we are on a tight self-imposed deadline to get our suggested nominations to the Community Oversight Committee.

6. **Reports from committees**
none

Robert brings the motion to adjourn the meeting. Marko seconds.
Meeting is adjourned.

Next meeting: October 18, 2010 - 21:00 UTC

Reference documents and appendix:
1. **Board motions taken on the email list:**

MOTION *via email*: September 19, 2010
MOTION: Approval of the July 19, 2010 OSM Board meeting minutes
6 Votes in favour, none against. Quorum: Yes
Motion passed

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prepared by Jacques Rentzke as Secretary of the board of Open Source Matters, Inc.