

Quarterly Report of the Secretary

Introduction

This report is related to the activities and achievements of the second Quarter of 2021 as Secretary of Open Source Matters, from April 2021 to June 2021.

The Achievements listed here should not be intended as if they were coming exclusively from my action, in fact they came from the collaboration of the whole Board and several volunteers.

2021 - Q2

The Second Quarter of 2021 has been very hard on a personal / family level with unplanned travels and a temporary relocation that impacted heavily in terms of time availability.

As the Secretary I spent most of my time working on improving the internal transparency at the Board level. The financial matters have been the leading topic due to a financial investigation that involved previous officers of the corporation.

During the Quarter I drafted and proposed some motions and policies to set boundaries on discretionary expenses and to increase the level of reporting planned and unplanned expenses.

During the period I also arranged the elections for the Marketing Department DC and the President replacements and the call for nominations for the Advisory Board.

As the Secretary of the organization I've been active in fundraising (FundOSS), obtaining grants (AWS Open Source), improving the governance (advising to reinforce the leadership structure through Assistants to DCs), increasing the level of internal transparency (requesting more frequent and detailed reports).

I did my best to share my experience and knowledge with newly elected Board Members.

As a volunteer, I'm active in several teams and aspects of the Project. My main focuses are the Magazine where I'm the Co-Lead Editor, Compliance and Certification.

Achievements

- Kept the OSM website up to date with filings and Board documents.
- Got OSM selected at the Pilot Round of FundOSS that brought OSM roughly 4K USD.
- Improved the election procedures (Motions 2021/031, 2021/032 and 2021/033).
- Arranged the Advisory Board selection and appointment.
- Got a 20.000 USD grant from the AWS Open Source Program to reduce our operating costs.
- Got a stable US citizen as signatory on the bank accounts (our Certified Public Accountant) so that the President and Treasurer don't need to be US citizens.
- Proposed an action plan to restart the Capital Team.
- Allowed JUGs and Events to use OSM owned domain names for their website, using the Joomla name without requesting TM approval.
- Increased financial transparency through publishing bank balances and P&L documents.
- Continued the improvement of administrative workflows.

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Statistics

- The Board held 6 meetings during the Quarter.
- The Board actioned 31 motions during the Quarter (April '21 - June '21).
- I proposed 27 motions (15 excluding statutory motions)¹ during the Quarter.
- I seconded 1 motion during the Quarter.

Over the years, I had the privilege to collaborate with 3 Presidents, 5 Vice Presidents, 5 Treasurers, 24 Department Coordinators and a lot of Volunteers from different areas of the Project. All the achievements mentioned would not have been possible without their precious collaboration, advice and support.

I would like to express my personal gratitude to Wilco Alsemgeest and Jaz Parkyn for their continued support during the current term.

I am fully available for questions and clarifications at luca.marzo@community.joomla.org.

Luca Marzo
Secretary
Open Source Matters, Inc.

¹ Statutory Motions are the motions to adjourn the meetings and to approve the meeting minutes.